|  |
| --- |
| [Name] |

[Address] | [City, ST ZIP Code] | [Phone] | [Email]

# Objective

[To replace tip text with your own, just select a line of text and start typing. For best results when selecting text to copy or replace, don’t include space to the right of the characters in your selection.]

# Education

## [Degree], [Date earned], [School]

* [Major]
* [Minor]
* [Related coursework]

# Experience

## [JOB TITLE 1] | [COMPANY] | [DATES FROM] – [TO]

* [This is the place for a brief summary of your key responsibilities and most stellar accomplishments.]

## [JOB TITLE 2] | [COMPANY] | [DATES FROM] – [TO]

* [This is the place for a brief summary of your key responsibilities and most stellar accomplishments.]

# Skills & Abilities

## COMMUNICATION

* [You delivered that big presentation to rave reviews. Don't be shy about it now! This is the place to show how well you work and play with others.]

## LEADERSHIP

* [Are you president of your fraternity, head of the condo board, or a team lead for your favorite charity? You're a natural leader—tell it like it is!]