|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| This is a Heading 1 title for your Story We think the design of this brochure is great as is! But, if you do not agree, you are able to make it yours by making a few minor design tweaks. Tips on updating specific features are available throughout this example text.  If you think a document that looks this good has to be difficult to format, think again. We’ve created styles that let you match the formatting in this brochure with just a click. On the Home tab of the ribbon, take a look at the Styles gallery.  To try out other looks for this brochure, on the Design tab of the ribbon, view the Themes, Colours and Fonts galleries. Do you have your own company fonts or colours? No problem! Those galleries give you the option to add your own. |  | “Place a quote here or add your company’s tagline. Tell us something amazing!” |  |  |
|  |  | Street address  City, County/Region, Postcode  Phone number  Website  Email address |  | Contoso Logo |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Another Title Have other images you wish to use? It is simple to replace any of the pictures in this pamphlet. Simply double-click in the Header of any page. Click twice on the image you wish to change. Images in the background might need an extra click as they are part of the background’s grouped images. Keep clicking until your selection handles are around the one image you wish to replace.  Once the image you wish to replace has been selected, you can either select “Change Picture” from the short cut menu, or click on “Fill” and choose the option for “Picture”.  If you replace a photo with your own and it’s not a flawless fit for the space, you can crop it to fit in almost no time. Just select the picture and then, on the Picture tools format tab, click Crop. |  | MAKE IT YOURS BY ADDING A SECOND HEADING TITLE HERE  Don’t be shy! Show them how fabulous you are. List or summarise key points here about what you do. And here’s one more tip for the road…  You might want to mention a few of your most impressive clients here:   1. Big, important company 2. Really well-known company 3. Very impressive company |  | Add Another Title here  You can easily change the overall colours of the template in just a few clicks. Go to the Design tab and click on Colours. From the list of colours, you can choose a different colour scheme. As you hover over the different choices, you can see how the overall feel of the document will change with each different option.  Changed the colour and want to go back to the original design? Easy! Just go back to the Design tab and choose the Themes option. From the list, click the option to reset the theme of this template. And just like that, your document colour scheme will be restored to the original! |