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| SkillsExplain what you're especially good at. What sets you apart? Use your own language – not jargon. |
| ExperienceJob Title | Company | Dates From – ToSummarise your key responsibilities, leadership and biggest accomplishments. Don't list everything – keep it relevant and include information that shows the impact that you made.Job Title | Company | Dates From – ToThink about the size of the teams you've led, the number of projects you've managed successfully or the number of articles you've written.EducationDegree or Qualification | Date Earned | University or CollegeYou might want to include your marks here and a brief summary of relevant coursework, awards and honours.Degree or Qualification | Date Earned | University or CollegeIn the Home tab of the ribbon, take a look at Styles to apply the formatting you need with just a click. |

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| ObjectiveTo get started, click the placeholder text and start typing. Be brief: use one or two sentences.Double-click “Your Name” in the header to add your name. |
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| Email Address | Telephone No. |
|  |  |
| LinkedIn URL | Twitter Handle |

Link to other online properties: Portfolio/Website/Blog |
| Volunteer experience or leadershipDid you manage a team for your club, lead a campaign for your favourite charity or edit your school's newspaper? Go ahead and describe experiences that illustrate your leadership abilities. |

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